

Graham Cave State Park Campground Host Duties
Danville, Mo.

Number of Hosts	Months Available	Pay Mileage?	Contact
1	April-October	Yes	573-564-3476

Standard Duties:

- Availability to guests during posted check station hours
- Registration of campers and collection of appropriate fees
- Use of RS2 System
- Provide visitors with information about the park and its features, the state park system, rules and area attractions and services
- Manage reservations, complete permits, post appropriate signs, check-in arrivals
- Firewood sales to public
- Maintain stock of park brochures, maps, etc. for distribution to guests
- Reconcile fees/sales collected and prepare reports, turn in same to park office
- Monitor restrooms for cleanliness, light cleaning and stocking when necessary
- Light trash pick-up in campground
- Report maintenance issues in campground to staff
- Report problems and safety issues in campground to staff

Optional duties for interested and qualified hosts:

- Operate weed eater and mower at campground (with approved training)
- Additional maintenance duties (with approved training)
- Additional janitorial duties (with approved training)
- Assist at special events
- Assist with interpretive programs (with approved training)